

Contract Sales Policies

Terms and Conditions of Sale

Confirmed purchase orders cannot be cancelled and merchandise cannot be returned. Zaneen reserves the right to modify the policy below, subject to credit evaluation and/or customization.

- **Deposit: (identified on Zaneen quotation)**

Partial Customization	25% deposit
Non-stocking product	25% deposit
Full Customization	50% deposit

Balance due before shipment, or subject to credit approval.

- Terms of payment (deposit / balance) must be identified on purchase order.
- Order processing, production, and shipping timelines begin when deposit is received. Accepted methods of payment for deposits include:
 - Company check
 - ACH Direct credit
 - Wire transfer
 - Visa / MasterCard (maximum \$5,000 authorization)
- Balance must be paid before order is released to shipping. Accepted methods of payment for balances include:
 - Company check
 - ACH Direct credit
 - Wire transfer

Balances may not be paid via credit card unless authorized by Zaneen.

- Customer release of purchase order finalizes terms and conditions of the order. Any later changes to the order may be subject to additional charges.
- Orders are non-cancellable after customer release of purchase order and are subject to a 100% restocking charge.
- A service charge of 2% per month, 24% per annum, will apply to overdue accounts

MINIMUM ORDER: \$200.00

- Orders under \$200.00 will be subject to a \$10.00 handling charge.